

## Privacy & Cookies Policy

**COMET Feuerwerk Limited Privacy Policy was updated on: 20<sup>th</sup> May 2018.**

Comet Feuerwerk Limited is part of the Li & Fung group, and are the controllers for the personal data we have about you and the people who are responsible for keeping it safe and using it legally. COMET Feuerwerk Limited knows that how we use your personal data is important to you so we are committed to only collecting the data that we need to provide to you and to keep it safe while giving you as much control as possible over how your data is used.

We process your data in accordance with relevant data protection and privacy laws because processing is necessary to fulfil our contract with you, because there is a legal obligation upon us or because it is in our legitimate interests. Where we need your consent to process data we will ask you clearly for that consent and provide a means for you to easily withdraw that consent at any time.

The sorts of information that we collect will include personal details including your name, address and date of birth, financial details and your buying history.

If you have any questions, comments or complaints about how we use your data, you can email our Data Protection Officer at [datenschutz@comet-seasonal.de](mailto:datenschutz@comet-seasonal.de) or write to our headquarters: COMET Feuerwerk Limited, Überseering 22, 27580 Bremerhaven, Germany. You also have the right to complain to the regulator of privacy regulation, the Information Commissioner who is the independent regulator of your privacy rights.

### What do we use your data for?

#### Fulfilling orders

We collect your personal data to fulfil the orders you make with us for products and services. When you place an order we will always need to collect name, address and payment details from you to fulfil our contract with you. We will only share this information with 3rd parties where it is absolutely essential (eg. address details with our couriers, payment details with our payment service provider).

When it comes to payment details, this is all done in a secure process and we will never hold any of your payment details directly.

For email addresses and mobile telephone numbers, we will share these with our courier network so that they provide you with updates and notifications related to your delivery.

#### Employer / Recruitment

We process data for the purposes of managing our employees and fulfilling our legal obligations to them. We also process data for the purposes of recruiting new employees.

Should you apply for a position within COMET Feuerwerk Limited we will keep your details for up to a period of six months so that we may inform you of suitable roles within our business. Should you wish to only be considered for a single role, then please make us aware within your application.

Should you work within the COMET Feuerwerk Limited, we will keep your personal details on file for the duration of your employment, and should you/us terminate that employment, for up to 30 years securely there afterwards.

### **International transfers of data**

In the course of providing our services, we may transfer your personal information outside the European Economic Area. Where this is the case, we will employ appropriate security measures to protect your personal information to at least the same standard as found in the EU. These will include the EU/US Privacy Shield and standard contract clauses provided by the EU Commission.

### **General business activities**

Should you have any communication with employees within our company on the grounds of conducting general business affairs, then your email address and telephone number may be used for the purposes of individual business communications.

### **Cookies**

Cookies are small files that are downloaded to your computer to help you use our website and improve your online experience with COMET Feuerwerk. No personal data is collected from cookies or stored on your computer. They are a simple file of numbers and letters which then relate back to the information a website securely stores about you. They are used to remember what you have in your basket, to remember who you are when you log in and also to track the overall way visitors use our website so that can constantly improve their user experience.

We also use some 3rd party cookies that are used to show you more relevant products and adverts on other websites on the internet - including social networks such as Facebook and Instagram.

### **Types Of Cookie**

Session cookies - only last for the duration of your browsing session on the website.

Your web browser would normally delete when the session expires.

Persistent cookies - these last longer than the browser session e.g. if you log into a website and then return to the website some days later, the website remembers who you are and displays a welcome message to you. Persistent cookies enable this to happen.

First party cookies - these are set by the domain (or sub-domain) in the web browser.

Third party cookies - these are set by a different domain to the one on the website you are looking at. Third party cookies are used for a variety of reasons. They could be used if you visited one of the pages on our website that contained embedded links or content. One other popular use is to show you more relevant products and adverts on other partner websites on the internet - including social networks such as Facebook and Instagram.

### **Managing Cookies**

Cookies are usually automatically set as default within your browser, due to the number of websites in which they are mandatory, however you can edit this or delete cookies through the settings within your internet browser.

### **Links to Other Sites**

We may at time provide links to other websites. Where we do this, the links we provide are in good nature, however these linked sites are independent and therefore adhere to separate policies. Hence COMET Feuerwerk has no responsibility or liability for content delivered on these websites and platforms.

**What happens if things change?**

Whenever our privacy policy changes we will put the date it changed at the top of this page.

If we make a very significant change to our privacy policy we will highlight it to our customers who are affected either by letter, by email or some other direct means.

If we make moderate changes we may highlight them on the front page of our website or in some other manner.

Minor changes are made from time to time and we will simply update the privacy policy and change the effective date.